

GOVT OF ASSAM  
OFFICE OF THE DIRECTOR OF ARCHIVES  
ASSAM: : DISPUR

No. SA. 1/2014/103

Dated Dispur the 16<sup>th</sup> January '2017

**NOTICE INVITING QUOTATION**

Sealed quotation affixing court fee stamp of Rs 8.25 (Rupees eight and paise Twenty five) only ( non- refundable) are invited from the firms/Individuals for Supply of silk tissue paper etc. to the State Archives, Assam, Dispur which will be received by the undersigned on or before 27.01.2017 up to 1.30 PM. The Tender should be submitted in two Bid system viz. 'Technical Bid' and the 'Financial Bid' and should be submitted in separate cover duly **wax sealed** and then sealed in a big envelope. Both the covers should be clearly written as Technical and Financial Bid respectively and duly supercribed as "Tender for Supply of Silk Tissue Paper etc." addressed to the Directorate of Archives, Assam. Dispur, Guwahati – 781006.

Intending tenderes shall submit tender in the box in front of the office chamber of the Director of Archives. The tender box will be opened on the same day at 2:30 pm in presence of tenderers or their authorized representatives. If the day of opening the quotation happens to be a holiday or un-expectant situation then the next working day will be considered for opening the quotation.

<u>Items:-</u>	<u>Size</u>	<u>Rate Per</u>
Silk Tissue Paper	- 20"x30" / 9GSM	- Per Ream.

**General Eligibility Criteria -**

1. All tenderers must submit quotation along with the following documents –
  - (i) Valid Sale Tax/VAT certificate.
  - (ii) PAN Card.

Yours faithfully

  
Director of Archives  
Assam, Dispur, Guwahati-6

Memo No. SA. 1/2014/103 -A

Dated Dispur the 16<sup>th</sup> January '2017

Copy forwarded to:-

1. The DIPR, Assam for publication in the daily news paper at least one in vernacular and one in English in the State.
2. The Joint Secy. to the Govt. of Assam, Secretariat Admn. (Estt.) Department.
3. Office Notice Board.



  
Director of Archives, Assam,  
Dispur, Guwahati-6  
16/1/17